

Tracking Number: SIF/2016/100363

## PHARMACY COUNCIL OF INDIA

Standard Inspection Format (S.I.F) for institutions conducting  
B Pharm

(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)

To be filled up by P.C.I

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No.

NAME OF THE INSPECTORS: 1.  
(IN BLOCK LETTERS)

2.

## PART-1

## A-GENERAL INFORMATION

## A - I.1

Name of the Institution	Pacific College of Pharmacy
Complete Postal address:	Pacific Hills, Pratap Nagar, Airport Raod, Udaipur – 313 001
Telephone Number with STD Code	0294 2494508
Fax No	02942494509
Email	indrajeetsinghvi@yahoo.com
Year of Establishment	2006
Status of the course conducting body	University

(Enclose copy of Registration documents of Society/Trust)

## A - I.2

Name of the Society/Trust/Management (attach documentary evidence)	Pacific Academy of Higher Education and Research
Address	4 Fatehpura , Udaipur (Rajasthan) 313001
Telephone Number with STD Code	0294 2494512
Fax No	02942494512
Email	registrarpaher@rediffmail.com
Website	www.pacific-university.ac.in

## A - I.3

Name of the Person to be contacted by phone	Dr Indrajeet Singhvi
Designation	Dean Faculty of Pharmacy
Address	Pacific college of Pharmacy, Pacific Hills, Pratap Nagar, Air port Rd (Rajasthan) 313 003
STD Code	0294
Telephone Number	
Office	02942494508
Residence	2494508
Mobile	9414385479
Fax No	02942494509
Email	indrajeetsinghvi@yahoo.com

## A - I.4

Name of the Head of the Institution

Dr Indrajeet Singhvi

Address

Pacific college of Pharmacy, Pacific Hills, Pratap Nagar, Air port Rd  
(Rajasthan) 313 003

Signature of the Head of the Institution

Signature of the Ins

## A - I.5

## FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

## a. DETAILS OF AFFLIATION FEE PAID

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated	
B Pharm	2016-17	DD40863	05/04/2016	

## b. APPROVAL STATUS

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	State Govt	University
B Pharm	2016-17	Approved Letter No & Date	32-845/2013-PCI/30279-81	F17(33)TE/2004,24-01-2005	PAHERU/R/PCP/2010 dated 5/2/2011
		Approved Intake	60	60	60
		Actually Admitted	60	60	60

## c. STATUS OF APPLICATION

Course	COURSES INSPECTED FOR				Pro
	Extension of Approval	Increase in Intake of Seates	Current Intake		
B Pharm	Yes	No	60		

Note: Enclose relevant documents

## A - I.6

Whether other educational institutions/courses are also being run by the trust/institution in the same building/campus?

If yes, give status

No

## A - I.6 a

Status of the Pharmacy Course:	
Independent Building	Yes
Wing of Another College	No
Separate Campus	Yes
Multi Institutional Campus	Yes

Examining Authority:

Degre

With complete postal Address, Telephone No. and STD Code.

Signature of the Head of the Institution

Signature of the Ins

## B - DETAILS OF THE INSTITUTION

**B - I.1****Name of the Principal**

Dr Indrajeet Singhvi

Qualification / Experience	Qualification		Teaching Experience Required	Actual experience
	M. Pharm	No	15 years, out of which 5 years as Prof. / HOD	
	PhD	Yes	10 years, out of which at least 05 years as Asst. Prof	

\* Documentary evidence should be provided

**B - I.2****For institution seeking continuation of affiliation**

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied	reduce la
B Pharm	14/04/2014	Nil deficiency	Yes	

\* Enclose Documents

**B - I.3**

Status of Governing Council	University
Details of the Governing Body	Enclosed
Minutes of the last Governing council Meeting	Enclosed

**B - I.4****Pay Scales**

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of
Teaching Staff	AICTE/UGC/State Govt.	Yes No	No	No	
Non-Teaching Staff	State Government	Yes No	No	No	

**B - I.5****B Pharm Course: Admission statement for the past three year**

ACADEMIC YEAR	2014-2015	2015-2016
Sanctioned	60	60
No. of Admissions	60	60
Unfilled Seats	0	0
No of Excess Admission	0	0

**B - I.6****Academic information: Percentage of UG results for the past three years based on University Calender**

ACADEMIC YEAR	2014-2015	2015-2016
1st Year	76	74
2nd Year	80	78
3rd Year	82	75
Final Year	88	87
Pass % (Final Year)	88	87

**B - II****Co-Curricular Activities / Sports Activities**

Whether college has NSS Unit	Yes
If no give reasons	NA
NSS Program Officer's Name	Mr. Iliyas
Programme Conducted Details	Health camp and blood donation camp, swine flu protective herb distribution, celebration of national festivals
Whether students participating in University level cultural activities/Co-curricular/Sports activities	Yes
Physical Instructor	Available
Sports Ground	Shared
Are you Associated with other Organization/Institution/Trust/Society Running Pharmacy Course	Yes
Organization/Institution/Trust/Society Name	
Complete Postal Address.	
Telephone No.	
Nature of Association	

Signature of the Head of the Institution

Signature of the In

**C - FINANCIAL STATUS OF THE INSTITUTION**

Audited financial Statement of Institute should be furnished

**C .1 Resources and funding agencies (give complete list)****C .2 Please provide following Information**

Receipts			Expenditure			Remarks c
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants		CAPITAL EXPENDITURE			
	a. Government	0.00				
	b. Others	0.00				
2.	Tuition Fee	10650000.00	1.	Building	100000.00	
3.	Library Fee	0.00	2.	Equipment	135945.00	
4.	Sports Fee	0.00	3.	Others	374385.00	
5.	Union Fee	0.00	REVENUE EXPENDITURE			
6.	Others	0.00	1.	Salary	5835332.00	
			2.	Maintenance Expenditure		
				i. College	50000.00	
				ii. Others	2383.00	
			3.	University Fee	0.00	
			4.	Apex Bodies Fee	55000.00	
			5.	Government Fee	0.00	
			6.	Deposit held by the College	0.00	
			7.	Others	453450.00	
			8.	Misc. Expenditure	316516.00	
	<b>Total</b>	<b>10650000.00</b>		<b>Total</b>	<b>6712681.00</b>	

Note: Enclose relevant documents

Signature of the Head of the Institution

Signature of the I

## PART- II PHYSICAL INFRASTRUCTURE

<b>1.</b>	<b>a. Availability of Land (B.Pharm courses)</b>	<b>Available</b>
	a) 2.5 acers District HQ/Corporation/Municipality limit	
	b) 0.5 acre for City/Metros	
	<b>b. Building</b>	<b>Own</b>
	<b>c. Land Details to be in the name of Trust and Society</b>	<b>Enclosed</b>
	i. Own Records to be enclosed	
	ii. Sale deed	
	<b>d. Building</b>	
	i) Approved Building plan, sale deed to be enclosed	<b>Enclosed</b>
	<b>e. Total Built Area of the college building in sq. mts</b>	
	<b>Built up Area</b>	<b>4623</b>
	<b>Amenities and Circulation Area</b>	<b>1622</b>

### 2. Class Rooms

Total Number of Class rooms provided at the end of 4 Year Course					
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts	Rema
<b>B.Pharm</b>	04	4	90 sq. mts each (Desirable) 75 sq. mts each (Essential)	371	

[\* To accomodate 60 students]

### 3. Laboratory requirement at the end of 4 Years

Sl.No.	Infrastructure for	Requirement As Per Norms	Available No.	Area in Sq.
1	Laboratory Area for B.Pharm Course	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	12	1186
2	Pharmaceutics	03 Laboratories	3	315
3	Pharmaceutical Chemistry	02 Laboratories	2	235
4	Pharmaceutical Analysis	01 Laboratory	1	87
5	Pharmacology	02 Laboratories	2	190
6	Pharmacognosy	01 Laboratories	1	89
7	Pharmaceutical Biotechnology	01 Laboratory	1	89
8	Preparation Room for each lab	10 sq mts (minimum)	8	159
9	Area of the Machine Room	80-100 Sq.mts	1	102
10	Central Instrumentation Room	80 Sq.mts with A/ C	1	80
11	Store Room I	1 (Area 100 Sq mts)	1	90
12	Store Room II	1 (Area 20 Sq mts)	1	20

The Institutes will not be permitted to run the courses in the rented building on or after 31.12.2008

- All the Laboratories should be well lit & ventilated.
- All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce fumes as necessary.
- The workbenches should be smooth and easily cleanable preferably made of non-absorbant material.
- The water taps should be non-leaking and directly installed on sinks Drainage should be efficient.
- Balance room should be attached to the cocerned laboratories.

### 4. Administration Area

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available	
				No.	Area in Sq.mts
1	Principal's Chamber	01	30 Sq. mts	1	33
2	Office - I - Establishment	01	60 Sq. mts	1	67
3	Office - II - Academics			1	0
4	Confidential Room			1	4

**5. Staff Facilities**

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available	
				No.	Area in Sq.mts
1	HODs for B.Pharm course	Minimum 4	20 Sq. mts x 4	4	86
2	Faculty Rooms for B.Pharm course		10 Sq. mts x n (n=No. of teachers)	5	112

**6. Meuseum, Library, Aniaml house and other Facilities**

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available	
				No.	Area in Sq.mts
1	Animal House	01	80 Sq. mts	1	80
2	Library	01	150 Sq. mts	1	221
3	Museum	01	50 Sq. mts (Maybe attached to the Pharmacognosy lab)	1	53
4	Auditorium/ Multi Purpose Hall (Desirable)	01	250 - 300 seating capacity	1	250
5	Seminar Hall	01		1	137
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	1	0

**7. Student Facilities**

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available	
				No.	Area in Sq.mts
1	Girls's Common Room (Essential)	01	60 Sq. mts	1	72
2	Boy's Common Room (Essential)	01	60 Sq. mts	1	101
3	Toilet Blocks for Girls	01	24 Sq. mts	1	26
4	Toilet Blocks for Boys	01	24 Sq. mts	1	26
5	Drinking Water facility - Water cooler (Essential)	01	--	1	1
6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	1	750
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or 20 Sq.mts/Room (Triple occupancy)	1	750
8	Power Backup Provision (Desirable)	01	--	1	1

**8. Computer and other Facilities**

Name	Required	Available	
		No.	Area in

			Sq.mts
Computer Room B.Pharm Course	01 (Area 75 Sq. mts)	1	89
Computer (Latest Configuration)	1 system for every 10 students (UG & PG)	43	0
Printers	1 Printer for every 10 computers	4	0
Multi Media Projector	01	1	0
Generator (5KVA)	01	1	0

**9. Amenities(Desirable)**

Name	Requirment as per Norms in area	Available		Not Available
		No.	Area in Sq.mts	
Principal Quarters	80 Sq. Mtr.	0	0	NA
Staff Quarters	16 x 80 Sq. mts	0	0	NA
Canteen	100 Sq. mts	1	302	
Parking Area fro staff and students		1	300	
Bank Extension Counter		1	100	
Cooperative Stores		1	50	
Guest House	80 Sq. mts	1	150	
Transport Facility for students		1	0	
Medical Facilities(First Aid)		1	0	

**10.A. Library Books and Periodicals**

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles(No)	Minimum Volumes(No)	Available	
				Title	No.
1	Number Of Books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	567	6338
2	Annual Addition of Books		100 to 150 books per year	55	200
3	Periodicals Hard Copies/Online		10 National 05 International periodicals	36	36
4	CDS		Adequate Nos	23	23
5	Internet Browsing Facilities		Yes/No (Minimum ten Computers)	Available	
6	Reprographic Facilities: PhotoCopier Fax Scanner		01 01 01	Available Available Available	
7	Library Automation and Computrized System				Ava
8	Library timings				9:30 Am t

**10.C.Library Staff**

Sl. No.	Staff	Qualification	Required	Available
1	Librarian	M.Lib.	1	Available
2	Assistant Librarian	D.Lib.	1	Available
3	Library Attenders	10+2 / PUC	2	Available

Signature of the Head of the Institution

Signature of the Inspectors

## PART III ACADEMIC REQUIREMENTS

## Course Curriculum

## 1. Student Staff Ratio:

(Required ratio --- Theory -> 60:1 and Practicals -> 20:1) If more than 20 students in a batch 2 staff members to be present spacious.

Class	Theory	Practicles	Remarks of the Inspector
B. Pharm	60:1	20:1	

## 2. Scheme of B. Pharm Course:

Semester

## 3. Date of Commencement of session/ sessions for B.Pharm:

Commencement

18/07/2016

## 4. Vacation

	No of Days		
Summer :	30	Winter :	

## 5. Total No. of working days

190

## 6. Time Table copy Enclosed:

## 7. Whether the prescribed numbers of classes are being conducted as per university norms

## B Pharm I

Subject 1	No of Theory Classes		Practical Classes		
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Num Hours as in Column 5 No. of classes x hours per
Pharm organic Chem	75	72	75	75	25
Pharm Inorganic Chemistry	50	52	50	54	27
Pharmaceutics I	50	50	75	72	24
Pharm Engineering I	50	48	0	0	0
Ph. Biology	50	51	75	78	26
Pharmaceutics II	50	52	75	75	25
HAP	50	49	75	78	26

## B Pharm II

Subject 1	No of Theory Classes		Practical Classes		
	Prescribed No of Hours 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Num Hours as in Column 5 No. of classes x hours per
Pharm. Organic-chem-III	50	52	75	72	24
Pharm. Analysis	50	52	75	69	23
Physical Pharmacy	50	50	75	75	25
Pharm. Cology	50	52	75	69	23
Computer Application	50	46	75	66	22
Biostatistics and Accountancy	50	42	0	0	0
Pharm. Microbio.	50	51	75	72	24



## B Pharm III

Subject 1	No of Theory Classes		Practical Classes		
	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Num Hours as in Column 5 No. of classes x hours per
	2	3	4	5	
Pharm.Chem-IV	75	68	75	66	22
Pharmaceutics-IV	50	50	75	72	24
Pharm.Engg.-II	50	48	75	66	22
Hospital pharmacy	50	47	0	0	0
Pharmacology - II	50	54	75	69	23
Pharmacognosy	50	50	75	66	22
Pharm. Biochemistry	50	50	75	75	25
practice of Pharmacy	75	66	0	0	0

## B Pharm IV

Subject 1	No of Theory Classes		Practical Classes		
	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Num Hours as in Column 5 No. of classes x hours per
	2	3	4	5	
Pharm. chem.V	75	70	75	69	23
Pharmaceutics V	75	72	75	72	24
Biopharm. & Pharmacokinetic	50	50	0	0	0
Pharm.Analysis II	50	52	75	75	25
Pharmacology-III	50	51	0	0	0
Pharmacognosy II	50	48	75	66	22
Industrial Psychology & Management	50	47	0	0	0
Biotechnology & Fermentation	50	51	75	66	22

## 8. Whether Tutorials are being conducted (if yes, as per university norms)

## 9. Number of Guests Lecturers/Seminars/Work Shops/Symposia/Presentations conducted during last year

Name of the Event	2014-2015	2015-2016	2
Guest Lectures	8	6	
Seminars	1	2	
Workshops	1	1	
Symposia	1	1	

## B. Papers Presented/Published during last 3 years

	2014-2015		2015-2016		2
	National	International	National	International	National
Published	10	2	8	3	2
Presented	8	0	5	0	2

## 10. Whether Internal Assessments are conducted periodically as per university/Board norms

## B. PHARM

Class	I Sessional Dates		II Sessional Dates		III Sessional Dates		Remarks
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B. Pharm	07/10/2015	07/10/2015	25/01/2016	25/01/2016	14/03/2016	14/03/2016	
II B. Pharm	29/10/2012	29/10/2012	21/01/2013	21/01/2013	20/03/2013	20/03/2013	
III B. Pharm	28/10/2015	25/10/2015	25/01/2016	25/01/2016	14/03/2016	14/03/2016	

IV B. Pharm	07/10/2015	07/10/2015	25/01/2016	25/01/2016	14/03/2016	02/05/2013
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**11. Whether Evaluation of the internal assessments is Fair**

Class	No of Candidates scored more than 80%		No of Candidates scored 60% - 80%		No of Candidates scored 50% - 60%		No of Candidates scored less than 50%	
	Theory	Practicals	Theory	Practicals	Theory	Practicals	Theory	Practicals
I B.Pharm	4.00	6.00	42.00	48.00	12.00	6.00	2.00	0.00
II B.Pharm	2.00	5.00	44.00	45.00	10.00	10.00	4.00	0.00
III B.Pharm	3.00	12.00	43.00	28.00	10.00	8.00	4.00	0.00
IV B.Pharm	2.00	2.00	25.00	27.00	5.00	4.00	1.00	0.00

**12. Work load of Faculty members for B. Pharm**

S.No.	Name of Faculty	Subjects Taught	B. Pharm								Total Work Load	Remarks
			I		II		III		IV			
			Th	Pr	Th	Pr	Th	Pr	Th	Pr		
1	Dr. Alka Agarawal	Med Chem I Med Chem II	0	0	0	0	2	6	0	0	8	
2	Dr. Indrajeet Singhvi	Bio Chem	0	0	0	0	2	6	0	0	8	
3	Dr. Khemchand Gupta	Biopharmaceutics Pharmaceutics V	0	0	0	0	0	0	2	0	2	
4	Miss. Gauri Karwani	Pharmacology I	0	0	2	6	0	0	0	0	8	
5	Mr. Ayush Garg	Pharmaceutics I	3	6	0	0	0	0	0	0	9	
6	Mr. Dinesh Kumar Agrawal	HAP Pharmacology II	3	6	0	0	0	0	0	0	9	
7	Mr. Hitesh Chaturvedi	Inorganic chem Practice of Pharmacy	0	0	0	0	2	0	0	0	2	
8	Mr. MUKESH BANSAL	P Chem III PAnalysisI	0	0	2	6	0	0	0	0	8	
9	Mr. Neeraj K Sharma	Biotechnology Microbiology	0	0	0	0	0	0	2	6	8	
10	Mr. Rajesh Khathuriya	Cognosy I Cognosy II Pharm Biology	0	0	0	0	2	6	0	0	8	
11	Mr. Rajesh Vaya	Pharm Engg	0	0	0	0	2	6	0	0	8	
12	Mr. Rajkumar Vaya	Pharmacology II	0	0	0	0	2	6	0	0	8	
13	Mr. Souvik Dutta											
14	Mr. udaibhan singh rathore	Pharm Analysis I Pharm Analysis II	0	0	2	6	0	0	0	0	8	
15	Mrs. Indu Singhvi	Biostat accountancy	0	0	3	0	0	0	0	0	3	
16	Mrs. Kumkum Saranddevot	Physical Pharmacy	0	0	2	6	0	0	0	0	8	

**13. Percentage of students qualified in GATE in the last Three Years**

Details	Year : 2014-2015	Year : 2015-2016
No of Students Appeared	0	0
No of Student Qualified	0	0
Percentage	0	0

**14. Whether the Institution has an Industry interaction Cell: Available**

Events	Details For thr previous Year
No of Industrial Visits	1
Industrials Tour	1
Industrial Training	34
No of resourse persons from the Industry for Guest Lectures	2
No. of collaboration projects with Industry	0

**15. Percentage of students placed through the college placement cell in the last Three Years**

Details	Year : 2014-2015	Year : 2015-2016
No of Students Appeared for campus interview	4	15
% Percentage	1	3

**16. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies)**

Signature of the Head of the Institution

Signature of the Inspector

**PART IV - PERSONNEL**

**1. Details of Teaching Faculty for B. Pharm Course to be enclosed in the format mentioned below:**

S.No.	Name	Designation	Qualification	Date of Joining	Teaching Experience After PG	State Pharmacy Coun. Reg No.	Signature of Faculty
1	Indrajeet Singhvi	Principal/Director	B Pharm, PHD, M Pharm,	13/10/2007	8.9 + 11.9	23591	
2	Khemchand Gupta	Associate Professor	B Pharm, M Pharm, PHD,	01/02/2014	2.6 + 7.5	20436	
3	Rajesh Vaya	Associate Professor	B Pharm, M Pharm,	01/01/2016	0.7 + 7.4	22765	
4	Alka Agarawal	Associate Professor	B Pharm, M Pharm, PHD,	01/02/2014	2.6 + 4.4	17122	
5	Gauri Karwani	Associate Professor	B Pharm, M Pharm,	01/01/2016	0.7 + 7.1	34468	
6	Kumkum Saranddevot	Lecturer	B Pharm, M Pharm,	01/09/2011	5.0 + 0.0	21309	
7	MUKESH BANSAL	Lecturer	B Pharm, M Pharm,	01/09/2012	4.0 + 0.0	31934	
8	Indu Singhvi	Lecturer	B Pharm, M.Sc.,	01/07/2008	8.2 + 0.0		

**2. Qualification and Number of Staff Members**

Qualification			
B Pharm	M Pharm	PhD	
34	25	6	2

**3. Teaching Staff required year wise exclusively for B. Pharm for intake of 60 Students.**

	No. of staff required for I B. Pharm	Available	No. of staff required for II B. Pharm	Available	No. of staff required for III B. Pharm	Available	No. of staff required for IV
Principal	1		1		1		1
Pharmaceutical Chemistry	1	4	2	5	3	5	4
Pharmaceutical Analysis	1	0	--	0	--	0	1
Pharmacology	1	2	2	4	3	3	4
Pharmacognosy	1		2		3		3
Pharmaceutics	1	0	2	1	3	1	4
<b>Total</b>	<b>6</b>		<b>9</b>		<b>13</b>		<b>17</b>
Part Time teaching staff	3		--		--		--
Remarks of the Inspection Team							

\*Part time teaching staff for Mathematics, Biology and Computer Science should be appointed.

**4. Staff Pattern for B. Pharm courses Department wise / Division wise: Professor: Asst. Professor: Lecturer**

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of inspection to
Department of Pharmaceutics	Professor	1	1	
	Asst. Professor	1	5	
	Lecturer	4	2	
Department of Pharmaceutical Chemistry (including Pharmaceutical Analysis)	Professor	1	0	
	Asst. Professor	1	0	
	Lecturer	4	6	
Department of Pharmacology	Professor	1	0	
	Asst. Professor	1	1	
	Lecturer	3	2	
Department of Pharmacognosy	Professor	1	0	
	Asst. Professor	1	1	
	Lecturer	2	1	

### 5. Selection criteria and Recruitment Procedure for Faculty

- Whether Recruitment Committee has been formed
- Whether Advertisement for vacancy is notified in the Newspapers
- Whether Demonstration Lecture has been conducted
- Whether opinion of Recruitment Committee Recorded

### 6. Details of Faculty Retention for:

Name of Faculty Member	Period
NA	Duratio and ab
Dr Indrajeet Singhvi	Duratio and ab
Mr. Khemchand Gupta, Dr Alka Agrawal, Mr Rajesh Vaya, Mrs Gauri Karwani, Mrs Indu Singhvi	Duratio and ab
Mr. Jayesh,, Mr. Rajesh Khaturiya, Mrs. Kumkum Sarangdevot, Mr. Mukesh Bansal, Mr. Dinesh Agarwal, Mr ayush, Mr Hitesh Chaturvedi, Mr Raj Kumar Vaya, Mr Neeraj Kr Sharma, Mr Udai Bhan Singh, Mr Sauvik Dutta,	Less th

### 7. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	5
Dr Sachin Goyal, Khushboo Metha, Nidhi KApadiya, Ankit Paliwal, Sunita Nalvaya, Mahesh Teli, Dr Mrunal Shirsat	% of faculty retained in last 3 yrs	Yes	No

### 8. Number of Non-teaching staff available for B. Pharm course for intake of 60 students:

SI No.	Designation	Required Number	Required Qualification	Available Number Qualification	Re In:
1	Laboratory technician	1 for each Dept	D. Pharm	2 12 CClass	
2	Laboratory Assistants/ Attenders	1 for each Lab (minimum)	SSLC	4 D Pharm	
3	Office Superintendent	1	Degree	1 MA	
4	Accountant	1	Degree	2 BA	
5	Store keeper	1	D. Pharm/ Degree	0	
6	Computer Data Operator	1	BCA / Graduate with Computer Course	1 MCA	
7	First Division Assistant	1	Degree	0	
8	Second Division Assistant	2	Degree	1 10 Class	
9	Peon	2	SSLC	4 8 CClass	
10	Cleaning personnel	Adequate	---	1 2 class	

11	Gardener	Adequate	---	0
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**9. Scale of pay for Teaching faculty (to be enclosed):**

S.No.	Name	Qualification	Designation	Basic Pay	D.P.	DA	HRA	CCA & Additional Pay	Other Allowances	Deductions			Bank A/C No	PAN
										PT	TDS	EPF		
1	Rajesh Vaya	B Pharm, M Pharm,	Associate Professor	28800	0	0	0	0	0	0	0	0	20141349701	
2	Indrajeet Singhvi	B Pharm, PHD, M Pharm,	Principal/Director	32400	10000	32600	0	0	0	0	0	0	20141349734	ADVP
3	Khemchand Gupta	B Pharm, M Pharm, PHD,	Associate Professor	32400	0	4400	0	0	0	0	0	0	020141349687	AKYPC
4	Alka Agarawal	B Pharm, M Pharm, PHD,	Associate Professor	27000	0	0	3170	0	0	0	0	0	20141349654	AHAP
5	Gauri Karwani	B Pharm, M Pharm,	Associate Professor	28800	0	0	3709	0	0	0	0	0	50104000315814	AUDP
6	Kumkum Saranddevot	B Pharm, M Pharm,	Lecturer	15600	0	5200	0	0	0	0	0	0	20141349723	
7	MUKESH BANSAL	B Pharm, M Pharm,	Lecturer	15600	0	4600	0	0	0	0	0	0	33451735834	BQQP
8	Indu Singhvi	B Pharm, M.Sc,	Lecturer	32400	0	17600	0	0	0	0	0	0	33486218715	BVUP
9	Dinesh Kumar Agrawal	M Pharm, B Pharm,	Associate Professor	20200	0	0	2340	0	0	0	0	0	33501362140	AETP
10	Hitesh Chaturvedi	B Pharm,	Asstt. Professor	15600	0	0	0	0	0	0	0	0	61039100406	APRP
11	Neeraj K Sharma	B Pharm,	Asstt. Professor	16250	0	5000	3750	0	0	0	0	0	10186777401	CHLP
12	Ayush Garg	B Pharm,	Asstt. Professor	15600	0	0	0	0	0	0	0	0	32759446692	BPDP
13	Rajkumar Vaya	B Pharm,	Asstt. Professor	15600	0	0	0	0	0	0	0	0	32619406912	ALKP
14	Rajesh Khathuriya	B Pharm,	Asstt. Professor	15600	0	5100	0	0	0	0	0	0	32873615118	AWJP
15	udaibhan singh rathore	B Pharm,	Asstt. Professor	15600	0	2400	0	0	0	0	0	0	00	AYLP
16	Souvik Dutta	B Pharm,	Asstt. Professor	15600	0	0	0	0	0	0	0	0	00	ABGF

**10. Whether facilities for Research / Higher studies are provided to the faculty?**

(Inspectors to verify documents pertaining to the above)

**11. Whether faculty members are allowed to attend workshops and seminars?**

(Inspectors to verify documents pertaining to the above)

**12. Scope for the promotion for faculty: Promotions****13. Gratuity Provided****14. Details of Non-teaching staff members (list to be enclosed)**

Name	Designation	Qualification	Date of Joining	Experience	Signature	
RAis Khan	Office Superintendent	MA	17/03/2008	11 years		
Gopal Salvi	Laboratory Assistants	D Pharm	01/08/2010	6		
Laxman Singh	Accountant	BA	01/07/2006	9		
Tarachand Choudhary	Librarian	M Lib	14/11/2009	5		
Mrs Vandana Bansal	Laboratory Assistants	D Pharm	01/12/2009	4		
Hanuman Singh	Second Division Assistant	10 Class	01/07/2006	7		
Abhay Singh	Laboratory Technician	12 CClass	01/07/2006	7		
Jagdish SHarma	Laboratory Technician	12 CClass	01/11/2006	7		
Vikram Singh	Peon	8 CClass	25/09/2006	6		
Mrs Bhanu Meghwal	Peon	6 Class	02/04/2007	6		
Mr Anil	Accountant	MBA	08/03/2008	8		
Mr. ALi	Computer Data Operator	MCA	02/04/2007	9		
Gopal Singh Deora	Peon	8 Class	11/10/2008	7		
RAvi	Cleaning personnel	2 class	01/12/2010	3		
Vijay Garg	Laboratory Assistants	BPharm	18/04/2016	05		
Santosh Vaishnav	Peon	5 class	01/03/2015	2		
salini upadhay	Laboratory Assistants	BPharm	01/07/2016	0		

**15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation program?**

Signature of the Head of the Institution

Signature of the Inspector

**PART V - DOCUMENTATION****Records Maintained (Essential)**

Sl. No.	Records	Yes/No	Remarks of th
1	Admission Registers	Yes	
2	Individual Service Register	Yes	
3	Staff Attendance Registers	Yes	
4	Sessional Marks Register	Yes	
5	Final Marks Register	Yes	
6	Student Attendance Registers	Yes	
7	Minutes of meetings-Teaching Staff	Yes	
8	Fee Paid Registers	Yes	
9	Acquittance Registers	Yes	
10	Accession Register for books and Journals in Library	Yes	
11	Log Book for chemicals and Equipment costing more than Rupees one lakh	Yes	
12	Job Cards for laboratories	Yes	
13	Standrad operating Procedures (SOP's) for Equipment	Yes	
14	Laboratory Manuals	Yes	
15	Stock Register for Equipment	Yes	
16	Animal House Records as per CPCSEA	Yes	

Signature of the Head of the Institution

Signature of the I

**PART - VI****Financial Resource Allocation and Utilization for the past Three years****(Audited Accounts for previous year to be enclosed)**

Expenditure in Rs. 2014-2015			Expenditure in Rs. 2015-2016			Expenditure in Rs. 2016-2017		
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Re
7200000	6000000	1200000	7200000	6000000	1200000	7200000	6000000	1200000

**Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years  
(Enclose purchase invoice)**

Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	R I
Chemicals	400000	325000	Chemicals	400000	385000	Chemicals	400000	200000	
Glassware	300000	250000	Glassware	300000	280000	Glassware	300000	40000	
Equipment	500000	385000	Equipment	500000	500000	Equipment	500000	0	

<b>Books</b>	200000	100000	<b>Books</b>	200000	120000	<b>Books</b>	200000	25000
<b>Journals</b>	100000	72000	<b>Journals</b>	100000	72000	<b>Journals</b>	100000	72000

\*Last three years including the academic year till the date of inspection

Signature of the Head of the Institution

Signature of the I

## PART VII – EQUIPMENT AND APPARATUS

### 1 . Department wise List of Minimum equipments required for B Pharm

#### Department of Pharmacology

#### Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	F
1	Microscopes	15	15	Yes	
2	Haemocytometer with Micropipettes	20	20	Yes	
3	Sahli's haemocytometer	20	20	Yes	
4	Hutchinson's spirometer	1	1	Yes	
5	Spygomanometer	5	5	Yes	
6	Stethoscope	5	10	Yes	
7	Permanent Slides for various tissues	0	100	Yes	
8	Models for various organs	0	30	Yes	
9	Specimen for various organs and systems	0	20	Yes	
10	Skeleton and bones	0	2	Yes	
11	Different Contraceptive Devices and Models	0	10	Yes	
12	Muscle electrodes	1	1	Yes	
13	Lucas moist chamber	1	1	Yes	
14	Myographic lever	1	1	Yes	
15	Stimulator	1	1	Yes	
16	Centrifuge	1	1	Yes	
17	Electronic Balance	1	1	Yes	
18	Physical /Chemical Balance	1	2	Yes	
19	Sherrington's Kymograph Machine / Polyrite	10	15	Yes	
20	Sherrington Drum	10	15	Yes	
21	Perspex bath assembly (single unit)	10	15	Yes	
22	Aerators	10	20	Yes	
23	Computer with LCD	1	1	Yes	
24	Software packages for experiment	1	10	Yes	
25	Standard graphs of various drugs	0	10	Yes	
26	Actophotometer	1	1	Yes	
27	Rotarod	1	1	Yes	
28	Pole climbing apparatus	1	1	Yes	
29	Analgesiometer (Eddy's hot plate and radiant heat methods)	1	1	Yes	
30	Convulsiometer	1	2	Yes	
31	Plethysmograph	1	1	Yes	
32	Digital pH meter	1	1	Yes	

#### Appratus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	F
1	Folin-Wu tubes	60	60	Yes	
2	Dissection Tray and Boards	10	20	Yes	
3	Haemostatic artery forceps	10	10	Yes	
4	Hypodermic syringes and needles of size 15,24,26G	10	20	Yes	
5	Levers, cannulae	20	30	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

#### Department of Pharmacognosy

#### Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	F
1	Microscope with stage micrometer	15	15	Yes	
2	Digital Balance	2	2	Yes	
3	Autoclave	2	2	Yes	
4	Hot air oven	2	2	Yes	
5	B.O.D. incubator	1	1	Yes	

6	Refrigerator	1	1	Yes	
7	Laminar air flow	1	1	Yes	
8	Colony counter	2	2	Yes	
9	Zone reader	1	1	Yes	
10	Digital pH meter	1	1	Yes	
11	Microscope with stage and oil immersion objective	20	25	Yes	
12	Sterility testing unit	1	1	Yes	
13	Camera Lucida	15	15	Yes	
14	Eye piece micrometer	15	15	Yes	
15	Stage micrometer	20	20	Yes	
16	Incinerator	1	1	Yes	
17	Moisture balance	1	1	Yes	
18	Heating mantle	15	15	Yes	
19	Flourimeter	1	1	Yes	
20	Vacuum pump	2	2	Yes	
21	Micropipettes (Single and multi channeled)	2	2	Yes	
22	Micro Centrifuge	1	1	Yes	
23	Projection Microscope	1	1	Yes	

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	F
1	Reflux flask with condenser	20	25	Yes	
2	Water bath	20	30	Yes	
3	Clavengers apparatus	10	10	Yes	
4	Soxhlet apparatus	10	10	Yes	
5	TLC chamber and sprayer	10	10	Yes	
6	Distillation unit	1	1	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Department of Pharmaceutical Chemistry****Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	F
1	Hot plates	5	5	Yes	
2	Oven	3	3	Yes	
3	Refrigerator	1	1	Yes	
4	Analytical Balances for demonstration	5	5	Yes	
5	Digital balance 10mg sensitivity	10	10	Yes	
6	Suction pumps	6	6	Yes	
7	Muffle Furnace	1	1	Yes	
8	Mechanical Stirrers	10	10	Yes	
9	Magnetic Stirrers with Thermostat	10	10	Yes	
10	Vacuum Pump	1	1	Yes	
11	Digital pH meter	1	1	Yes	
12	Microwave Oven	1	1	Yes	

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	F
1	Distillation Unit	2	2	Yes	
2	Reflux flask and condenser single necked	20	20	Yes	
3	Reflux flask and condenser double / triple necked	20	25	Yes	
4	Burettes	40	50	Yes	
5	Arsenic Limit Test Apparatus	20	20	Yes	
6	Nessler's Cylinders	40	50	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Department of Pharmaceutics****Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	F
1	Homogenizer	5	5	Yes	
2	Digital balance (10 mg sensitivity)	5	5	Yes	
3	Microscopes	5	5	Yes	
4	Stage and eye piece micrometers	5	5	Yes	
5	Brookfield's viscometer	1	1	Yes	
6	Ball mill	1	2	Yes	
7	Sieve shaker with sieve set	1	1	Yes	
8	Double cone blender	1	1	Yes	
9	Propeller type mechanical agitator	5	5	Yes	
10	Autoclave	1	1	Yes	



11	Steam distillation still	1	1	Yes
12	Vacuum Pump	1	1	Yes
13	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 66, 80	0	20	Yes
14	Tablet punching machine	1	2	Yes
15	Capsule filling machine	1	2	Yes
16	Ampoule washing machine	1	1	Yes
17	Ampoule filling and sealing machine	1	1	Yes
18	Tablet disintegration test apparatus IP	1	1	Yes
19	Tablet dissolution test apparatus IP	1	2	Yes
20	Monsanto's hardness tester	1	2	Yes
21	Pfizer type hardness tester	1	2	Yes
22	Friability test apparatus	1	2	Yes
23	Clarity test apparatus	1	1	Yes
24	Ointment filling machine	1	1	Yes
25	Collapsible Tube Crimping Machine	1	1	Yes
26	Tablet coating pan	1	1	Yes
27	Magnetic stirrer, 500ml and 1 liter capacity, with variable speed control.	10	10	Yes
28	Digital pH meter	2	2	Yes
29	All purpose equipment with all accessories	1	0	No
30	Aseptic Cabinet	1	1	Yes
31	BOD Incubator	2	2	Yes
32	Bottle washing Machine	1	1	Yes
33	Bottle Sealing Machine	1	1	Yes
34	Bulk Density Apparatus	2	2	Yes
35	Conical Percolator (glass/ copper/ stainless steel)	10	25	Yes
36	Capsule Counter	2	2	Yes
37	Energy meter	2	2	Yes
38	Hot Plate	2	2	Yes
39	Humidity Control Oven	1	1	Yes
40	Liquid Filling Machine	1	1	Yes
41	Mechanical stirrer with speed regulator	2	2	Yes
42	Precision Melting point Apparatus	1	1	Yes
43	Tray Drier	1	1	Yes
44	Distillation Unit	1	1	Yes

**Appratus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	F
1	Ostwald's viscometer	15	20	Yes	
2	Stalagmometer	15	50	Yes	
3	Desiccator	5	5	Yes	
4	Suppository moulds	20	30	Yes	
5	Buchner Funnels Small, medium, large	0	20	Yes	
6	Filtration assembly	1	2	Yes	
7	Permeability Cups	5	2	Yes	
8	Andreason's Pipette	3	3	Yes	
9	Lipstick moulds	10	10	Yes	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Pharmaceutical Biotechnology****Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	F
1	Orbital shaker incubator	1	1	Yes	
2	Lyophilizer (Desirable)	1	0	No	
3	Gel Electrophoresis (Vertical and Horizontal)	1	1	Yes	
4	Phase contrast/Trinocular Microscope	1	1	Yes	
5	Refrigerated Centrifuge	1	1	Yes	
6	Fermenters of different capacity (Desirable)	1	0	No	
7	Tissue culture station	1	1	Yes	
8	Laminar airflow unit	1	1	Yes	
9	Diagnostic kits to identify infectious agents	1	1	Yes	
10	Rheometer	1	1	Yes	
11	Viscometer	1	1	Yes	
12	Micropipettes (single and multi channeled)	0	2	Yes	
13	Sonicator	1	1	Yes	
14	Respinometer	1	1	Yes	
15	BOD Incubator	1	1	Yes	
16	Paper Electrophoresis Unit	1	1	Yes	
17	Micro Centrifuge	1	1	Yes	
18	Incubator water bath	1	1	Yes	

19	Autoclave	1	1	Yes
20	Refrigerator	1	1	Yes
21	Filtration Assembly	1	1	Yes
22	Digital pH meter	1	1	Yes

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Central Instrumentation Room**

**Equipments:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	F
1	Colorimeter	1	1	Yes	
2	Digital pH meter	1	1	Yes	
3	UV- Visible Spectrophotometer	1	1	Yes	
4	Flourimeter	1	1	Yes	
5	Digital Balance (1mg sensitivity)	1	1	Yes	
6	Nephelo Turbidity meter	1	1	Yes	
7	Flame Photometer	1	1	Yes	
8	Potentiometer	1	1	Yes	
9	Conductivity meter	1	1	Yes	
10	Fourier Transform Infra Red Spectrometer (Desirable)	1	1	Yes	
11	HPLC	1	1	Yes	
12	HPTLC (Desirable)	1	0	No	
13	Atomic Absorption and Emission spectrophotometer (Desirable)	1	0	No	
14	Biochemistry Analyzer (Desirable)	1	0	No	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	1	0	No	
16	Deep Freezer (Desirable)	1	1	Yes	
17	Ion- Exchanger	1	1	Yes	
18	Lyophilizer (Desirable)	1	0	No	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

**Observations of the Inspectors:**

Compliance of the last recommendations by Inspectors

Specific obserations if not compiled

Signature of Inspectors:

	1.
	2.

**Note:**

- The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.
- The team is requested to record their comments only after physical verification of records and details.

Signature of the Head of the Institution

**Signature of the Inspector**

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